



EQUIPMENT INVENTORY – FIXED ACCOUNTING AND CONTROL SYSTEM

SELECT FORM: EQUIPMENT VALUED LESS THAN \$500.00

| | | | |
|---------------------------|------------------------------------|---------------------------|------------------------------|
| Location: _____ | Info Furnished By: _____ | Tel. No.: _____ | Recorded By: _____ |
|---------------------------|------------------------------------|---------------------------|------------------------------|

| Inventory # | Building/ Room # | ItemDescription (Mfg/Model/Serial No.) | Quant. | Purchase Date | Unit Cost | If State Purchased Agency List # | Agency |
|-------------|---------------------|---|--------|------------------|--------------|-------------------------------------|--------|
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